



## **Proposal for “Public Limited Company Registration”**

### **Commercial:**

**Public Limited Company Registration Package is Rs. 25,000/- Includes followings (No Any Hidden Charges are Taken by Company)**

- |                                     |  |
|-------------------------------------|--|
| 1. Government Fees & Stamp Charges  | 7. Director Digital Signature                  |
| 2. Company Registration Certificate | 8. MSME Registration                           |
| 3. Memorandum of Association        | 9. DIN of Director                             |
| 4. GST Registration                 | 10. Company Bank Account                       |
| 5. PAN Card                         | 11. Company PF & ESIC Number                   |
| 6. TAN Card                         | 12. MCA Business Commencement Filing – INC 20A |

### **Documents Requirement for Public Limited Company Registration:**

1. PAN Card of Directors (3 Directors Minimum)
2. Identity proof of Directors (Voter card/ Passport / Driving License etc)
3. Address Proof of Directors/Member (Utility Bill/ Bank Statement)
4. DSC: Digital Signature of Directors
5. Proposed Name of Company (Ends with "Limited" word)
6. Brief Object / Activity of the Proposed Company
7. Address Proof for Company Registered Office (Utility Bill & NOC)
8. (In case of Foreign Director) Document Must be Notarised & Apostle

### **Minimum Requirement for Public Limited Company Registration:**

1. Minimum initial share capital subscription is rupees five lakhs.
2. Three directors required (at least one Indian director required).
3. Minimum seven shareholder required
4. Compulsory to appoint auditor & statutory audit is mandatory
5. One AGM and four board meeting must be carried out in year.
6. All the compliance return must be submitted.

**Annual Compliance of Public Limited Company Registration (to be followed every year):**

1. AOC-4 (Financial Statements) – File within 30 days of AGM.
2. MGT-7 (Annual Return) – File within 60 days of AGM.
3. Statutory Audit by CA.
4. ITR-6 Filing by 30th September.
5. Tax Audit (if applicable).
6. DIR-3 KYC for Directors by 30th September.
7. DPT-3 (if deposits/loans exist).
8. CSR Report (if applicable).
9. Maintain Statutory Registers.
10. DIR-12 (Director Changes).
11. PAS-3 (Share Capital Changes).

**Start Process Now – Get Public Limited Company Registration**

- Step 1: Send us Documents Via Email or WhatsApp
  - Email: [office@legaladda.com](mailto:office@legaladda.com)
  - WhatsApp: +91 9726365804
- Step 2: Preparation of Documents & Processing
- Step 3: Get Public Limited Company Registration

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- |                           |                        |
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**Thank You :)**  
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