



Documents Checklist for Income Tax Return Filing - Income Wise

1. Salaried Person (Salary Income)

- Income from Job: **Form 16 or Salary Slip or Salary Details or Bank Statement.**
- Income From Rent/House
- Home Loan: Loan Repayment Certificate, Interest Certificate

2. Income from Interest (From Fixed Deposit, Saving Account)

- Fixed Deposit (FD) Interest Details
- Saving Account Interest Details
- Dividend Income Details
- Other Income Details (Other Source, etc)

[Interest of FD, Saving Bank, and Dividend Income Can be Obtained from AIS & TIS from Income Tax Portal]

3. Income from House Property (Rent Income/Home Loan)

- Rent Income Details
- Home Loan Statement or Interest & Principal Repayment Certificate

4. Capital Gain Income – Stock Market/MF Investment, Trading, and Property Sale

- Profit and Loss Account of Stock Broker(s)
- Capital Gain Report of Stock Broker or Mutual Fund
- Transaction Statement and Ledger
- If Sale of Property – Buying and Selling Details
- Any Other Capital Gain, Exemption Details
- Crypto Currency Transaction Details

5. Business Income (Business and Profession)

- If Regular Accounts Not Maintained: Total Income, Total Expense & Profit (Bank Statement, Sales Register, Total Cash Received any/etc Details)
- If Regular Accounts Maintained: Profit and Loss Account, Balance Sheet etc
- Bank Statements (All Accounts Saving/Current etc)
- If GST Registered Unit: GST ID Password OR GSTR 1 and 3B Returns of FY.
- Futures & Options Trading (Broker Statements – Audit Requirement Check)

6. Exempt Income Details

- Agriculture Income Details
- PPF Interest, Insurance Maturity, Gift and Any other Exempt Income

7. Deduction & Investment Claim Detail

- Life Insurance Premium
- Housing Loan Payment
- Rent Paid
- Tax Saver Fund (MF)
- PPF Contribution
- Donations Receipt
- Health Insurance
- Any Other Investment & Deduction Tax Details

***PAN Card and Adhar Card Required (If you don't have IT Portal Credentials)**

Get Your ITR Filing in One Day – Simple 3 Steps

Step 1	Send us documents via WhatsApp or Email WhatsApp: +91 9726365800 / 833 Email: office@legaladda.com
Step 2	Get Draft Computation of Income & ITR (Old & New Regime) for Review.
Step 3	After your Approval, Pay us. Then, we will File your ITR Return

CHARGES

ITR 1: Salary & Other Income : Rs. 1,000	ITR 2: Salary, Other & CG : Rs. 1,500
ITR 4: Above + Presumptive Business: Rs. 2,000	ITR 3: Business (F&O) Other: Rs. 3,000

**Tax Audit Package: Rs. 14,000 – Futures & Options etc Tax Audit
(Includes Account Finalization, Tax Audit by CA, and ITR Filing)**

Customer Support (WhatsApp & Calls)

- Dedicated CA
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Customer Support (WhatsApp & Calls)

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Our Website(s)

- www.legaladda.com
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