



Proposal for “GST Return Filing”

Commercial:

GST Return Filing Consultancy Charges:

We provide comprehensive GST Return Filing and Compliance Services. Our Charges for Filings are as

1. Monthly GST Compliance: **Rs. 1500/-** Per Month Starting
2. Composition (CMP): **Rs. 2000/-** Per Quarter
3. GSTR-9 Annual Return: **Rs. 5000/-**
4. GSTR-9C GST Audit: **Rs. 10,000/-**
5. GST Refund: **Rs. 10,000/-** Per Year
6. GST Reconciliation: Depend on Volume

We have package for GST Filing & GST Compliance. We Charge Annually as Follows

1. Small Business – **Rs.12,000/-**
2. Semi – Medium Business – **Rs.18,000/-**
3. Medium Company – **Rs.24,000/-**
4. Turnover Up to 5 Crore – **Rs.30,000/-**
5. Large Corporate – **Rs.48,000/-**

GST Return Filing Consultancy Includes Following:

1. Calculation Of GST
2. Filing of GST Return (3B & 1)
3. Filing of Refund Application
4. Obtaining LUT
5. Reconciliation of GST Credit
6. GST Annual Filing

Documents Requirement for GST Return Filing:

1. Sales Invoices or Sales Register
2. Purchase Register or Bills
3. GSTR-2A (Auto Fetch)
4. Bank Statement
5. Accounting Data (if Available)

Minimum Requirement for GST Return Filing Formation:

1. GSTIN (GST Registration Number)
2. Business Name & Address
3. PAN Card of Business / Proprietor
4. Login Credentials for GST Portal
5. Sales & Purchase Invoices for the filing period
6. Expense Bills & Input Tax Credit Details
7. Bank Statements (for reconciliation)
8. HSN / SAC Codes for goods and services
9. Digital Signature (DSC) – for companies/LLPs
10. Contact Details – email & mobile number for OTP verification

Annual Compliance of GST Return Filing (to be followed every year):

1. File monthly/quarterly GSTR-1 & GSTR-3B.
2. File annual return (GSTR-9) every year.
3. File GSTR-9C if audit applicable.
4. Reconcile Input Tax Credit (ITC) regularly.
5. Pay GST dues on time.
6. Maintain records for 6 years.
7. Update any business or bank details.
8. Review filings for accuracy & notices.

Start Process Now – Get GST Return Filing Registration

- Step 1: Send us Documents Via Email or WhatsApp
 - Email: office@legaladda.com
 - WhatsApp: +91 9726365804
- Step 2: Preparation of Documents & Processing
- Step 3: Get GST Return Filing Registration

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Thank You :)

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